

Lisa Erkert

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Judy Grycko

OESAC/CEU Committee

PO Box 577 Canby OR 97013-0577

Dear Judy Grycko:

Please consider this correspondence a request for CEU evaluation for the AWWA Cascade to Coast Subsection training sessions to be held at our quarterly subsection meetings. Quarterly meetings will be held on September 14th, 2022, and December 14th 2022 12pm-2pm at Sizzler's in Springfield. The first hour will be subsection updates and planning. The second hour will be a training session for Operators to obtain 0.1 CEUs. The Cascade to Coast Subsection is the sponsor of the trainings. The speakers are chosen based on prior OESAC CEU Committee approval and topic relevance to Short School agenda and past student evaluations indicating high approval ratings and effectiveness as well as ideas for future topics by the Short School committee.

I am doing the administrative work for the committee this year. Payment for \$75 for the evaluation fee for 0.1 CEUs for each quarterly training is submitted online.

Each participant will sign in at the beginning of the meeting. Their certificate will include the following information: School Title, OESAC number, date and number of CEUs earned based on each participant's actual hours of class attendance. The certificate will detail the number of CEUs earned for Water and/or Wastewater Certification, as well as the total CEUs earned.

The OESAC CEU Committee, OHA-DWP and Oregon DEQ will be provided a roster with the participant's name, employer, Oregon Certification Number, type and number of CEUs earned after the completion of the school. A permanent record of individual CEU awards is kept with the Short School files for a minimum of five years.

Please let me know if you need additional information or materials prior to the Committee's meeting. I can be reached by phone or email at the contact information above.

Thank you in advance,

Lisa Erkert